

HACKNEY CARRIAGE / PRIVATE HIRE VEHICLE INSPECTION**Inspecting Garage:****Date of Inspection:** / /

Vehicle Make / Model	Index Number	Plate

Section A - Bodywork and Paintwork	Comments	Pass/Fail
Exterior not excessively dirty		
Bodywork not damaged or hazardous		
Bodywork or paintwork in good condition		
Doors functioning including handles		

Section B - Interior Appearance	Comments	Pass/Fail
Interior not excessively dirty and no bad odour		
Interior fittings not damaged or hazardous		
Carpet / upholstery clean and not damaged		
Seatbelts functioning correctly		

Section C – Windows	Comments	Pass/Fail
Light transmitted through windscreen at least 75%		
All other windows (front and rear) at least 70%		

Section D - Vehicle Equipment	Comments	Pass/Fail
First aid kit in date and contents as per guidance book		
Replacement bulb kit appropriate to the vehicle		
Fire extinguisher not BSEN3 European Standard, not charged, missing, insecure, plate number not identified		

Section E – Identification	Comments	Pass/Fail
Rear plate / backing plate not securely fixed (unless new or dispensation vehicle)		
Windscreen sticker not displayed		
Illuminated TAXI sign in place (hackney carriages only)		

Section F - Accessible Vehicles	Comments	Pass/Fail
Ramp(s) missing or unusable, lift does not operate		
Assistance handles loose or damaged		
Step does not operate or is damaged		
Straps for 4-point lockdown of wheelchairs missing or damaged		

Section G - Tyres	Section H - Mileage
	Mileage on test date
Condition	Re-tests only: miles travelled since failed test NB If exceeds 200 miles, full test should be carried out
Tread mm	

MOT test:	
MOT certificate issued:	
Compliance test:	

Notes / advisories:

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Please e-mail completed form **on day of test** to licence.all@bracknell-forest.gov.uk and please include a note of any advisory regarding tyres, brakes and windscreen wipers.